

**Canadian Museum for Human Rights****Travel and Hospitality Expenses**

September 2, 2019 to March 31, 2020

**Name:** Gail Stephens  
**Position:** Chief Operating Officer

**Travel**

Departure Date	Return Date	Destination	Purpose	Airfare	Accommodations	Meals and Incidentals	Other expenses	Total
2-Sep-19	17-Sep-19	Winnipeg, MB	Acting as Interim COO	\$1,582.25	\$2,020.31	\$0.00	\$542.02	\$4,144.58
23-Sep-19	4-Oct-19	Winnipeg, MB	Acting as Interim COO	\$774.25	\$1,831.30	\$0.00	\$431.31	\$3,036.86
13-Oct-19	12-Nov-20	Winnipeg, MB	Acting as Interim COO	\$0.00	\$3,335.00	\$0.00	\$0.00	\$3,335.00
16-Nov-19	26-Nov-19	Winnipeg, MB	Acting as Interim COO	\$0.00	\$1,040.03	\$0.00	\$0.00	\$1,040.03
27-Nov-19	31-Dec-19	Winnipeg, MB	Acting as Interim COO	\$594.00	\$3,253.99	\$0.00	\$0.00	\$3,847.99
12-Feb-20	28-Mar-20	Winnipeg, MB	Acting as Interim COO	\$826.24	\$5,149.90	\$0.00	\$261.00	\$6,237.14
<b>Total</b>				<b>\$3,776.74</b>	<b>\$16,630.53</b>	<b>\$0.00</b>	<b>\$1,234.33</b>	<b>\$21,641.60</b>

**Hospitality**

Date	Location	Description	Number of Attendees (Museum Staff)	Number of Attendees (Non-Museum Staff)	Total
25-Sep-19	ERA Bistro, Winnipeg	Museum Affairs	0	16	\$556.17
4-Nov-19	Nathan Detroit's, Winnipeg	Museum Affairs	6	0	\$108.35
22-Jan-20	CMHR, Winnipeg	Annual Public Meeting	12	40	\$643.16
<b>Total</b>					<b>\$1,307.68</b>